

# Haringey Schools Forum

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THURSDAY, 9TH FEBRUARY, 2023 AT 4.00 pm HRS - HEP: INDERWICK ROAD, CROUCH END, N8 9JF.

**1. CHAIR'S WELCOME**

**2. APOLOGIES, SUBSTITUTE MEMBERS, AND OBSERVERS**

Clerk to report.

**3. DECLARATIONS OF INTEREST**

Declarations are only required where an individual member of the Forum has a pecuniary interest in an item on the agenda.

**4. MINUTES OF THE MEETING OF 12 JANUARY 2022 (PAGES 1 - 10)**

Matters arising

**5. FORUM MEMBERSHIP**

To review the membership of the Schools Forum, noting any changes since the previous meeting.

**6. UPDATE FROM WORKING PARTIES (PAGES 11 - 16)**

To receive an update from the working parties not covered within the agenda.  
A To receive the minutes from the Early Years working party.  
B To receive the minutes from the High Needs working party  
C To receive an update from the Dedicated School Block working party.

**7. HIGH NEEDS BLOCK**

Verbal update on Safety Valve bid/ High Needs update. [Brian Smith/ Mary Jarrett]

**8. DEDICATED SCHOOLS BLOCK**

Verbal update on dedicated schools budget [Brian Smith/ Muhammed Ali]

**9. CENTRAL SCHOOL SERVICES BLOCK (PAGES 17 - 20)**

Central School Services Block update [Brian Smith/ Muhammed Ali]

**10. SCHOOLS IN FINANCIAL DIFFICULTY (PAGES 21 - 26)**

Schools in Financial difficulty update [Brian Smith/ Muhammed Ali]

**11. RESTRUCTURE AND SCRUTINY PANEL (PAGES 27 - 30)**

Restructure and scrutiny Panel update [Nick Hewlett]

**12. EARLY YEARS BLOCK (PAGES 31 - 40)**

Early Years block update [Caroline Brain/ Julia Bleet/ Kevin Taggart/ Neil Sinclair]

**13. FORMAT OF AND MEETINGS DATES FOR 2022-2023 (PAGES 41 - 42)**

- A. To agree the format of the next meeting (virtual or face to face) on Thursday 13 July 2023 4PM.
- B. To note the work plan for July.

**14. ANY OTHER URGENT BUSINESS**



## MINUTES OF HARINGEY'S SCHOOLS FORUM MEETING THURSDAY 12 JANUARY 2023 AT 4PM

AT HEP:Inderwick Road, Crouch End N8

### Attendance

School Members		
<b>Headteachers</b>		
<b>Special (1)</b>	Martin Doyle (Riverside)	
<b>Nursery Schools (1)</b>	(A)Sian McDermott	
<b>Primary (7)</b>	Mary Gardiner (West Green)	Julie D'Abreu (Devonshire Hill Nursery & Primary School)
	Stephen McNicholas (St John Vianney)	Paul Murphy (Lancasterian)
	Ian Scotchbrook (South Haringay)	(A)Linda Sarr (Risley Avenue)
	Will Wawn (Bounds Green)	
<b>Secondary (2)</b>	Jo Davey (Fortismere)	(A)Kuljit Rahelu (Hornsey School for Girls)
<b>Primary Academy (1)</b>	(A)Simon Knowles (LDBS Academies Trust)	
<b>Secondary Academies (3)</b>	Michael McKenzie (Alexandra Park)	(A)Angela Wallace (Woodside High)
	Vacancy	
<b>Alternative Provision (1)</b>	Gerry Robinson	
Governors		
<b>Special (1)</b>	Phil Di Leo (The Vale)	
<b>Nursery School (1)</b>	Melian Mansfield (Pembury)	
<b>Primary Maintained (7)</b>	John Keever (Seven Sisters)	Dan Salem (Muswell Hill Primary)
	Andrew Willett (Willow Primary)	Alex MacAskill (West Green Primary)
	Helen Froggatt (St Aidan's Primary)	(A) Jenny Thomas (Lordship Lane)
	Vacancy	
<b>Secondary Maintained (3)</b>	Laurence Penn (Highgate Wood)	Vacancy
	Sylvia Dobie (Park View)	
<b>Primary Academy (1)</b>	Vacancy	
<b>Secondary Academies (3)</b>	Vacancy	Vacancy
	Vacancy	
<b>Alternative Provision (1)</b>	Laura Butterfield	
Non-School Members		
<b>Non-Executive Councillor</b>	Cllr Ibrahim Ali	
<b>Trade Union Representative</b>	(A)Paul Renny	
<b>Professional Association Representative</b>	(A)Ed Harlow	
<b>Faith Schools</b>	(A)Geraldine Gallagher	

<b>14-19 Partnership</b>	Kurt Hintz
<b>Early Years Providers</b>	(A) Susan Tudor-Hart
<b>Observers</b>	
None	
<b>Cabinet Member for CYPS</b>	
Cllr Zena Brabazon	
<b>Also Attending</b>	
LBH Director of Children's Services	Ann Graham
LBH Interim Assistant Director, Schools & Learning	Nick Hewlett
LBH Early Help Commissioning	Kevin Taggart / Julia Bleet
Assistant Director of Finance (Deputy S151 Officer)	Josephine Lyseight
LBH Interim Schools Finance Manager	Brian Smith
LBH Finance Business Partner (schools & Learning)	(A) Muhammed Ali
Head of Service, Integrated SEND	Mary Jarrett
Interim Head of Education Welfare Service	Diana Smith
Chief Executive HEP	James Page
Lead for Governor Services (HEP)/Clerk	Anne Etchells & Corinne David

(A) Absent

## 1. CHAIR'S WELCOME

1.1 The Chair welcomed everyone to the meeting and provided New Year's wishes to all.

## 2. APOLOGIES, SUBSTITUTE MEMBERS AND OBSERVERS

2.1 The Clerk confirmed that apologies for absence had been received from:

- Angela Wallace (Woodside High)
- Linda Sarr (Risley Avenue)
- Muhammed Ali
- Susan Tudor-Hart

2.2 The Clerk confirmed that Bola Soneye -Thomas (Rokesly Juniors) would substitute for Linda Sarr.

## 3. DECLARATIONS OF INTEREST

3.1 Melian Mansfield declared an interest in item 10 decision item f).

3.2 No other declarations were made.

## 4. MINUTES OF THE MEETING OF 13 OCTOBER 2022

4.1 The minutes of the School's Forum meeting held on 13 October were **AGREED** and **RATIFIED** as a correct record, subject to the following point of accuracy:

- The correct spelling of South Haringgay School.

### 4.2 Matters arising

#### 4.2.1 Item 4.1.1 School Improvement Brokering Grant consultation

The Chair noted that the window of opportunity to raise the outcome of the School Improvement Brokering Grant consultation with the two Haringey MPs had passed. Action was withdrawn.

#### 4.2.2 Item 5.1 Vacancies on the School's Forum membership

An email, on behalf of the Chair, had been sent to all primary and secondary academy Chairs of Governors, seeking expressions of interest. Further noted that

HEP continues to highlight vacancies within their communications with schools and Governors.

**ACTION**      Members to continue recruitment through all avenues to appoint to vacant positions.

4.2.3 Item 7.5      EY presentation

The Clerk confirmed that the presentation had been circulated and uploaded onto the Council's website. Action closed.

4.2.4 Item 8.13      Impact of the SV programme on Post 16 young people

Kurt Hintz and Jackie Difolco to discuss impact of the SV programme on Post 16 young people.

4.2.5 Item 8.14      SV presentation

The Clerk confirmed that the presentation had been circulated and uploaded onto the Council's website. Action closed.

4.2.6 Item 10.5      FSM by Super output areas

The Chair and Finance team to discuss the review of FSM by super output areas, outside of the meeting.

## 5. FORUM MEMBERSHIP

5.1 The Clerk informed the Forum of the following changes to the membership:

- Julie D'Abreu (Devonshire Hill Nursery & Primary School) replaced Michelle Randles [Primary Headteacher].
- Jo Davey (Fortismere) replaced Andy Webster (Park View) [Secondary Headteacher].
- Phil Di Leo (The Vale) replaced Jean Brown (The Vale) [Special School Governor].

5.2 The following vacancies were noted:

- 1 Secondary Academy Headteacher
- 1 Primary Governor
- 1 Primary Academy Governor
- 1 Secondary Governor
- 3 Secondary Academy Governors

**ACTION**      a) For each block that had vacancies, elections to take place to select members to the Forum.

b) HEP to continue to email all Governors regarding Governor vacancies on Schools Forum. Governor Forum members to make request for members at relevant Chairs and Governor meetings.

## 6 UPDATE FROM WORKING PARTIES

6.1 Early Years Working Party.

Members noted receipt of the draft minutes from the meeting held on 15 November 2022. The working party had discussed the use of the underspend, a further meeting will take place on Monday 16 January to further discuss the spending of the underspend.

6.2.1 Members discussed the impact of the low traffic neighbourhoods (LTNs) on different settings. The following impact was noted:

- Pupils turning up late to school because they were stuck in traffic either in the car or on the bus; pupils being late for, or missing, their exams.
- Catering services finding it difficult to get to school on time with food, impacting lunch service.
- Contractors starting work late.
- Teacher and other support staff finding the journey too time consuming, turning up late for work and considering moving jobs.
- School transport (special schools) finding it very difficult to pick up children, can't get down certain streets or stuck in traffic, creating significant delays, impacting families and schools.

6.1.2 Members had written to MPs and the Council about the negative impact it was having on their settings.

6.1.3 Cllr Brabazon with Council Officers would be meeting schools, Early Years settings and PVIs within the LTNs and those also impacted by the LTN's, to gather views to feed back to the Council. Noted that tangible evidence was required for any policy change.

- ACTION**
- a) All settings to provide Cllr Brabazon evidence of the LTNs impact on their setting, their pupils and families.
  - b) Nick Hewlett to arrange a meeting with Cllr Brabazon and Chairs of the Primary, Secondary and Special Headteacher's group and Chairs of the East and West Governor's group.
  - c) Cllr Brabazon and Nick Hewlett to formulate a response on behalf of School's Forum.
  - d) LA officers to provide written report update at the July Schools Forum meeting.

6.2 High Needs Working Party

Members noted receipt of the draft minutes from the meeting held on 12 December 2022. Noted that the main discussion areas were in regards to the Safety Valve programme.

6.2.1 Noted that the embargo deadline for the announcement of the Safety Valve outcome had been delayed by central government.

6.3 Dedicated School Block Working Party.

Noted that the item was covered under item 10.

## **7 HIGH NEEDS BLOCK**

7.1 Mary Jarrett and Brian Smith provided the Forum with an update of the safety valve programme (SV), SEND and the High Needs block. The paper/presentation was for noting and for information.

7.2 The SV programme and capital allocation is still under consideration with the DfE. The DfE have provided written feedback that, in line with the Autumn budget proposals, there may be a requirement to reconsider some areas of the bid. Further developmental works to the bid will be undertaken where necessary. A SV steering group has been created to help support the delivery of the SV Programme.

7.3 Work continues on the revised banding and top-up formulations. Consultation on the final proposals will take place by the end of this year. There will be a one-year transition to the new system with full implementation for 2024/25. Work continues across all 4 workstreams; as detailed in the presentation.

7.4 Q: *The model for change programme group had not met since 29 June 2022; has SV reshaped the landscape for SEND?*

A: The work/areas identified with the model for change continues to be implemented. However, there are elements that have been subsumed with the SV programme.

**ACTION** Helen Froggatt and Nick Hewlett to meet to discuss the meeting dates for the model for change programme group.

7.5 Martin Doyle explained how the recent back dated pay settlement for support staff had disproportionately affected special schools' budgets due to the high staffing ratios required in these settings. Noted that special schools had written to the DfE to explain the situation.

## **8 EDUCATION WELFARE [taken as item 9]**

8.1 Nick Hewlett and Diana Smith took members through the paper 'Haringey Education Welfare Service [EWS]'. The EWS has two provisions: statutory (to ensure children registered at Haringey schools attend on a regular basis) and traded (casework with referred families and preventative capacity to improve school attendance at an early-stage provision). Since the end of the Education Services Grant, the EWS had been part funded by a block transfer approved by Schools Forum.

8.2 In 2019, funding for EWS was agreed for 3 years. The agreement was now due for review. Officers sought that £122k continued to be de-delegated for the next three-year period (£122k per year) to allow the service to continue.

8.3 Officers provided an overview of the EWS focus in the coming years:

- Attendance Strategy. The team will work with schools either individually or collectively to develop an attendance strategy to reduce persistent absenteeism. This will include an action plan for all schools receiving a free service. This would be planned half termly.
- A training package to support schools develop their own attendance strategy.
- Develop an Attendance campaign. Building on the work that schools are doing and engaging other partners including Early Help and parents.
- Develop and improve parental engagement; including parent workshops.
- Continue to support schools to improve attendance and to allow for further effective planning.
- Work with school to provide regular feedback/evaluation on a half termly basis to ensure the required support is provided and gives an opportunity for ongoing feedback and improvement.
- Planned forums each term to support attendance officers.
- A review of the traded tiered offer system to allow for more flexible working with schools, based on need.
- Develop an on-duty rota to offer prompt response for queries and emergency cases.
- To have a consistent service across the borough.

8.4 The Chair thanked Nick Hewlett and Diana Smith for their presentation and invited questions from members.

8.5 Q: *Within the consultation 27 out of 40 respondents voted against the transfer of funds for EWS. Are officers seeking members to vote against the consultation? What would be the implication of no further DSG funding to the EWS?*

A: Yes, we are asking members to go against consultation. If the decision is not to support the EWS with a block transfer from the DSG, then the whole service will have to be reviewed; possibly re-structure which will have an impact on service delivery.

There are aspects of the service that do need to be expanded. For example, children being educated at home. Currently there is not enough resources to support this function.

8.6 *Q: Does the service issue fixed penalty notices? We were informed that schools had to do this?*

A: The LA issues the fixed penalty notices, but the school has to do the referral. We want to hear from the schools to see how the service can be improved for users. A review needs to take place to ensure the service meets the needs for users and it is clear about what statutory provision is and what part of the service makes up the traded service package.

8.7 Members noted that low pupil attendance is national issue. Members queried about the reasons for the drop in attendance in schools since Covid. Noted that there were many different reasons and normally down to individual reasons and circumstances.

8.8 Representatives from Alternative Provision noted that there were examples of good joint service working and best practice with the Educational Psychology and EWS service to support pupils coming into school and improving their attendance. The work of the ESW with Alternative Provision was commended; and recommend for best practice to be shared with other professionals.

8.9 *Q: If the EWS receives the additional money, will the service be opened up to other schools?*

A: The EWS offer will need to be reviewed to ensure it is very clear what services are traded and what services are universal. The service will have to generate an income to retain staff, allowing for a consistent approach / offer.

8.10 *Q: How much does it cost the service to deliver the statutory element of the service? If the service doesn't receive the £122k, would the traded income cover costs? Also, what would be the impact on the traded service?*

A: It is very difficult to separate out the two different income streams and definitely state the impact on statutory and traded services due to the way the EWS is organised; the combination of statutory and non-statutory roles. The Chair noted that the ATP formula needed to be agreed in January to allow the Council to submit the final return to the DfE by the deadline.

8.11 *Q: What service will be statutory and what service will be traded?*

The paper starts to set out what is statutory and what will be traded. The attendance strategy will be for all the schools to employ. The traded service would be over and above the statutory service.

8.12 Members recommended that for an attendance strategy to have maximum impact, it would need to be linked to other strategies within SEND and Early Help.

8.13 *Q: How will accountability be built into the service to prevent similar situations happening in the future?*

A: There will be regular reporting and service meetings. EWS would be held to account by the Director and CYPS lead member. Ensuring all team members are held accountable.

8.14 *Q: If the funding package was agreed, what changes could be made to show an immediate positive impact?*

A: The service would have whole team and individual training, to upskill everyone to the same level; to enable collaborative and collective team work.

- 8.15 Some members provided their observation that the service received by schools seemed to depend on the officer assigned to the school/case. Noted that the lived experiences from some schools of the current EWS was unsatisfactory, meaning Education Welfare advice/ services were brought in from other companies / agencies. In some circumstances schools had taken on responsibilities that lay with EWS. Some members noted that there had been little changes with the service despite the funding arrangement agreed three years previous. Some of the current issues with the service were more than 6 years old. Concerns with the service had been raised at previous School Forum meetings, however no sustainable changes had taken place to address the issues.
- 8.16 The Director offered an apology for the aspects of the EWS that were not functioning to the required level. Reassurances were provided that there was a renewed and focused level of commitment to the service from all Officers. Noted that if the funding was withdrawn, the Council could not provide the £122k from current funds due to the current pressures on its limited resources.
- 8.17 The Chair recommended and members **AGREED** that the vote on the proposal was undertaken as part of item 10 recommendation f [see item 10.6.6].

## **9 GROWTH FUND 2022-23 UPDATE [taken as item 10]**

9.1 Members noted receipt of the paper titled 'Growth Fund 2022/23 distribution and 2023/24 update'. Members noted the £300k, growth fund allocation for 2023/24 as set out in Table1. In 2022-23 the growth fund was set at £1.1m, with £841,866 underspent. The paper recommended that the underspend was allocated back to schools in March 2023 payments to schools. The distribution back to schools had been calculated via a mixed model utilising the 22/23 APT as well as a set rate per pupil APT (detailed in appendix 1).

9.2 The Chair proposed a vote on the recommendations as set out in the paper.

**Members UNANIMOUSLY AGREED the re-allocation of the £841,866 unused growth fund back to schools and the method of distribution as detailed in appendix 1.**

## **10 DEDICATED SCHOOLS BLOCK [taken as item 11]**

- 10.1 Brian Smith took members through the paper titled 'Schools Block Funding Model Strategy for 2023-24'
- 10.2 Following a decision by Schools Forum in October 2022, the model options for the 2023-24 DSG funding formula consultation with all schools was delegated to the Schools Block Working Group (SBWG). The allowable range for setting the Minimum Funding Guarantee (MFG) for 2023-24 was between 0% to 0.5%. At the time of review by the SBWG, the Chair requested that the Council make a disapplication to set a higher MFG in the range from 0.5% to 2% bearing in mind the recent Chancellor announcement of additional funding for all schools, which might have enabled the Council to set a higher MFG. However, with the final settlement figures the MFG can only be set between 0.2% and 0.34%, with a DfE cap set at 0.5%.
- 10.3 The final settlement has been announced at £219.467m, and the National Funding Formulae (NFF) requirements applied to the APT, the adoption of model 2 is the only option available. The additional funding for schools is not included in the Schools Block, A further indicative £7.124m Maintained Schools Additional Grant had been announced in December 2022 for Haringey, however this is kept outside of the

Schools' Block. The DfE will announce the methodology for how this will be distributed to schools in Spring 2023.

10.4 The maximum local block transfer is set at 0.5%. The October 2022 School's Forum agreed a block transfer of 0.5% to the High Needs Block. The adoption of the £122K Education Welfare Services (recommendation e and item 8) and £60K split site (recommendation f) will be contingent on DfE approval for block transfers above 0.5%. Noted that the wording of option f should be just a nursery school, not a primary school.

10.5 *Q: In recommendation b, 0.5% will be allocation to the HNB. What is the minimum and maximum this could have been?*

A: At the October Schools Forum meeting 0.5% was agreed equating to £1.051m approx. However, this figure has been amended to reflect the proposed DSG allocation. 0.5% is the maximum amount that can be transferred from the Schools Block to the HNB without having to request a disapplication from central government. There are other LA's that have sought a 1%+ transfer.

10.6 The Chair proposed a vote on the recommendations as set out in the paper.

10.6.1 **Recommendation a): to note Model 2 is the only option available given the funding settlement and regulations.**

**Members UNANIMOUSLY AGREED the adoption of model 2.**

10.6.2 **Recommendation b): to note the transfer of 0.50% from the Schools Block allocation to the High Needs Block (HNB) as agreed in the October 2022 Schools Forum. At the October decision this was estimated at £1.051m and with the proposed DSG allocation since announced this equates to £1.098m.**

**Members noted the recommendation.**

10.6.3 **Recommendation c): to agree the Growth Fund to be set at £300k.**

**Members UNANIMOUSLY AGREED recommendation c; noting it was a significant reduction from the previous year of £1.1m.**

10.6.4 **Recommendation d): to agree the Minimum Funding Guarantee (MFG) is set between 0.2% and 0.34% dependent on the block transfers agreed and any necessary consent from the DfE.**

**Members UNANIMOUSLY AGREED recommendation d.**

10.6.5 **Recommendation e): to agree the block transfer of £122k [3-year transfer as set out in item 8] from the Schools Block to the Central Schools Services Block (CSSB) for Education Welfare Services dependent on any necessary consent from the DfE.**

**Members voted, by majority, to disagree to the £122k block transfer for 3 years. The Chair abstained from the vote.**

The Chair proposed that Schools Forum vote on the alternative recommendation that there was a 1-year transfer from the school's block to the CSSB for Education Welfare Service of £122k for 23/24 fiscal year.

**Members UNANIMOUSLY AGREED the modified recommendation of a 1-year transfer of £122k from school's block to CSSB for EWS for 2023/24 fiscal year. The Chair abstained from the vote.**

The Chair reminded Forum members that this decision was contingent on DfE approval following a further Haringey disapplication due to > 0.5% SB transfer.

10.6.6 **Recommendation f):** to agree the block transfer from the Schools block to the Early Years block of £60k to fund a Haringey Nursery school which is on a split site, dependent on any necessary consent from the DfE.

Melian Mansfield reiterated her interest in this item (see item 3.1) and withdrew from the vote.

**Members UNANIMOUSLY AGREED recommendation f.**

The Chair reminded Forum members that this decision was contingent on DfE approval following a further Haringey disapplication due to > 0.5% SB transfer, as per item 10.6.5.

10.6.7 **Recommendation g):** to agree the de-delegation of £165k for Trade Union Representation (for maintained schools only).

**The vote was undertaken by phase, and only by maintained schools members.**

**Primary: members UNANIMOUSLY AGREED recommendation g.**

**Secondary: Members UNANIMOUSLY AGREED recommendation g.**

## 11. EARLY YEARS BLOCK [taken as item 8]

11.1 Julia Bleet provided a presentation and took to the Forum through the paper titled 'DSG Early Years Autumn update'. The paper was for noting and for information.

11.2 For 2020/21 there was £879k unallocated EYs DSG funding. The underspend will be spent on increasing the free for 2 take up (£480k), universal speech, language and communication pathway in early years (£360k) and funding the gap in changes to the deprivation funding (£26k) with £13k within a contingency fund. 100% of the money will be passported out to setting within the next 2 years; once the projects have agreed.

11.3 On 20 December unallocated funding for 2021/22 was confirmed as £334,920. Further work into how funds will be disseminated to settings will be carried out and presented to February Schools Forum.

11.4 The Chair reminded LA officers of previous recommendations in the July 2022 and October 2022 Schools Forum meetings that monies identified in the underspends was either committed or spent to prevent it being used to offset any overspend in the HNB.

## 12. MEETING DATES FOR 2022-2023

12.1 The dates and format of future meetings were noted as:

- Thursday 9 February 2023 4PM. Face to Face at HEP
- Thursday 13 July 2023 4PM. Face to Face at HEP

## 13. ANY OTHER URGENT BUSINESS

13.1 Agenda item for the next meeting:

- Format of future meetings (face to face or virtual) [Feb]

The Chair thanked members for attending and closed the meeting at 6pm.

## SUMMARY OF AGREED ACTIONS TO BE CARRIED OUT FOR 9 FEBRUARY 2023 MEETING

ITEM	ACTION	FOLLOW UP
4.2.2	Members to continue recruitment through all avenues to appoint to vacant positions.	All
4.2.4	Kurt Hintz and Jackie Difolco to discuss impact of the SV programme on Post 16 young people; outside of the meeting.	KH & JD
4.2.6	Finance team to review FSM by super output areas.	WW & BS
5.2	a) For each block that had vacancies, elections to take place to select members to the Forum. b) HEP to continue to email all Governors regarding Governor vacancies on Schools Forum. Governor Forum members to make request for members at relevant Chairs and Governor meetings.	All HEP
6.1.3	a) All settings to provide Cllr Brabazon evidence of the LTNs impact on their setting, their pupils and families. b) Nick Hewlett to arrange a meeting with Cllr Brabazon and Chairs of the Primary, Secondary and Special Headteacher's group and Chairs of the East and West Governor's group. c) Cllr Brabazon and Nick Hewlett to formulate a response on behalf of School's Forum. d) LA officers to provide written report update at the July Schools Forum meeting.	All/ZB NH/ZB NH/ZB LA officer / ZB
7.4	Helen Froggatt and Nick Hewlett to meet to discuss the meeting dates for the model for change programme group.	HF/NH



**Schools Forum Early Years Working Group  
25<sup>th</sup> January 2023 at 12.30pm: Virtual meeting**

<b>Name</b>	<b>Designation/ Representation</b>
Melian Mansfield (MM)	<b>CHAIR.</b> Chair of Pembury House Nursery School
* Gladys Baah-Okyere (GBO)	PVI Settings Rep
Luisa Bellavita (LB)	PVI Settings Rep
Julia Bleet (JB)	Head of Strategic Commissioning, Early Help and Culture
* Grant Bright (GB)	Primary Head Rep (Rokesly Primary School)
* Joanna Conroy (JC)	Childminder
* Duwan Farquharson (DF)	Willow Director of Business
* Jane Griffin (JG)	SBM Seven Sisters Primary School
* Nick Hewlett (NH)	Interim Assistant Director, Children Service
Sian McDermott (SMcD)	Nursery Head Rep (Rowland Hill)
Storm Moncur (SM)	Childminder
Susan Tudor-Hart (ST-H)	School Forum PVI Settings Rep
Lucy Walker-Collins (LW-C)	Primary Head Rep (Stroud Green Primary School)
Melanie Widnall (MW)	Principal Advisor for Early Years
* Christine Yianni (CY)	Childcare Sufficiency Manager
<b>Also Present</b>	
Kevin Taggart (KT)	Interim Head of Service, Children and Communities
* Cllr Zena Brabazon (ZB)	Lead Member
* Louis Sitanari (LS)	Early Years Team
Ridhwaan Edoe (RE)	Early Years Team
Sarah Hargreaves (SH)	Senior Governance Officer

\* denotes absence

**1. Welcome and Apologies**

- 1.1 The Chair welcomed everyone to the meeting. Introductions were made. Kevin Taggart was welcomed as the new interim Head of Service for Children Commissioning and Programmes.
- 1.2 Apologies have been received from Christine Yianni.

**2. Minutes of the Meeting of 15<sup>th</sup> November 2022**

- 2.1 The minutes were **agreed** as a correct record of the meeting.

**3. Matters arising from the minutes of 15<sup>th</sup> November 2022**

- 3.1 Pt 6.1.1 There have been no developments on the idea of a newsletter.

**4. Update on the Underspend 2021/22**

- 4.1 Julia apologised for the fact that there were no papers for this item. She said Kevin would first explain the EY funding for 2022/23 as this would include discussion on 2021/22.

**5. Funding Situation for 2022/23**

- 5.1 Kevin said that an error had been made with the underlying assumptions made in the budget allocations. This meant that all settings with 3 and 4 years olds had received too much money. By March 2023 an estimated £1m will be allocated to settings which shouldn't have been.
- 5.2 The base rate of £5.65 and deprivation funding of 37p, giving a total of £6.02 per hour, was too high. The 37p should only have been paid to for children in receipt of EYPP.
- 5.2.1 He reassured settings that the money wasn't going to be clawed back but work was on-going to understand why and how the mistake had happened. An independent investigator is being brought in who will report to the DCS.
- 5.3 The underspends of £349,920 from 2021/22 and £879,000 from 2020/21 will be used to re-pay the overspend.
- 5.4 Other sources of funding are being sought; possibly from the Family Hubs, so that some of the proposed projects, especially SLT, can be funded.
- 5.5 Members noted that this was another mistake following on from the 2 year old funding clawback. These issues affect the integrity of school budgets; especially at this time of year when next year's budgets are being set. Members said that it was hard to understand how such a level of mistake could have been made again.
- 5.6 *Members said that whilst they were pleased to hear that the funds would not have to be paid back, they wondered why this was the case when the 2 year old funding had had to be.* Kevin said that this issue affected all settings whereas the 2 year old funding had only affected 12 settings.
- 5.6.1 *Members said they appreciated that this provided mitigation for the LA, but it does little to help settings facing reduced funding and it did not seem to be reasonable to have different criteria for different pots of funding, when both had been caused by mistakes within the LA.*

**12.50pm Luisa Bellavitta** joined the meeting.

- 5.7 The Children's Commissioning and Programmes team are being restructured they will come under the DCS. A new AD for Commissioning and Programmes has been appointed, Caroline Brain.
- 5.8 The LA acknowledged that the situation was unsatisfactory and unprofessional and they appreciated that settings were extremely annoyed. There will be a full report on what had happened and what will be put in place to improve the situation will be provided.
- 5.9 *Members said that they were very concerned if the SLT projects were not picked up on; the children who were impacted by Covid will be moving on into schools before too long and a targeted and focused services needs to be put in place for them sooner rather than later.*
- 5.9.1 Julia said that finding the funds for SLT services was a priority.
- 5.9.2 It was noted that some settings, which had received additional funds, may be able to pay for some SLT services themselves.
- 5.10 *Members asked if all of the 16 projects previously discussed were now on hold? If they were solely funded from the underspend then they were now on hold. Working with community groups, parent champions and publicity of the Family Hub offer will continue via funding from the Family Hubs.*
- 5.11 Settings asked for definitive budget figures to be provided asap.
- 5.11.1 It was noted that all settings will be impacted; it is important that a schedule is provided to explain what will be happening.
- 5.12 Members said that the priorities are:
  - good timely communication
  - to know what funds are available and when. It was noted that the impact on individual settings would not be known until March
  - how will which of the 16 projects (if any) going forward be chosen
  - the finance figures for 2023/24 to be provided asap
  - what support will be available to settings from the LA
- 5.13 If projects can't be funded from the Family Hubs it should be made clear as to whether they can be funded from elsewhere.

- 5.14 All of the above, plus more detail will be going to School Forum on 9<sup>th</sup> February as part of the discussion on the 2023/24 DSG Block funding.
- 5.15 Two options were presented for the funding for 2023/24. Members were asked to discuss which option they preferred:  
**Option One:** To pay the deprivation supplement of 37p to every 3 and 4 year old, giving an hourly rate of £5.70. This is the easiest to administer and means that the maximum amount of funding goes to settings, but it is not targeted. This option may mitigate funding issues for more settings.  
**Option Two:** To only pay the deprivation supplement to those children eligible for EYPP. This would mean that EYPP children received a supplement of 40p bringing their hourly rate to £6.04 whereas those who are not eligible for EYPP would receive £5.64. This is targeted funding but would result in a two tier model. A reserve would need to be kept for contingency funding (in case the number of EYPP children changes) but it might increase uptake of EYPP.
- 5.15.1 Officers recommendation is to go for Option One but they are looking at other ways of targeting deprivation in the longer term.
- 5.16 Members noted that the previous decision had been to move away from a sliding scale of funding as it had been complex to administer. If children are in receipt of EYPP they are likely to also be receiving deprivation funding. It is possible that the IDACI scores could be used again as the basis for allocating funding.
- 5.17 Members noted that a funding level of £5.70 would be going back to 2012 levels of funding, whilst salaries, pensions, energy costs and other bills have increased. If parents have to make up the difference it will be going back to the days when only those in regular, reasonably paid, employment could afford daycare.
- 5.17.1 It would be hard for settings to put up charging rates for parents part way through the academic year.
- 5.18 Kevin acknowledged that this is going to cause issues for settings but explained that the LA needs to work within the budget.
- 5.19 Members said that they were concerned that some settings may not survive.
- 5.20 Settings said that it is already hard to balance the budget and if it is unclear what funding is going to be received then the trust in the LA is reduced. Some schools are already facing a deficit budget without this change. *Members asked why 0-4 year olds should be those penalised for mistakes made by officers.*
- 5.21 *Members affected by the 2 year old clawback asked if it would be possible to pay back the funding over a longer period of time to offset some of the impact of this change.*
- 5.22 Kevin said that the LA has a statutory obligation to set a balanced budget. He said that the only other option available, other than reducing next year's budget, would have been to clawback the overpayments made.
- 5.23 It was noted that settings close to the borough boundaries are losing children across the borders to other areas where the funding rate is higher.
- 5.23.1 Members asked why other local boroughs had higher rates of funding, especially considering the levels of deprivation in some parts of Haringey. Ridhwaan Edoo, Funding Manager, said that the funding level was predicated on the number of FSM children plus the other multipliers of ESOL and labour market factors. Because Haringey's FSM uptake is lower than it should be the funding level is lower. There is also the issue of families with no recourse to public funds, although they are now eligible for FSM.
- 5.24 Members said that they wanted to arrange a meeting with the Chair of School Forum, before the papers need to go out on February 2<sup>nd</sup>, to talk through the way forward and to consider the systemic issues regarding the allocation of funds within the borough. There is a need for clear communication and transparency with a review of the systems and processes in place. Kevin said that all of these issues plus considering why this had happened and staff competency are included in the brief for the external investigator. Chair to speak to Chair of School Forum to arrange a meeting. **Action MM, Clerk**
- 5.25 It was noted that there are two separate issues: last year's overpayment and setting budgets for next year. There needs to be more transparency and information around the cash flow received each month; how do schools know that these new figures are any more accurate than those previously provided?

5.26 Kevin reminded members that there are constraints on what the LA can do. Officers are working hard to ensure that there are no future errors.

**6. AOB**

6.1 Low Traffic Neighbourhoods (LTNs) continue to cause issues for providers.

6.1.1 Storm said that she had sent out a questionnaire to 60 local childminders asking about their experiences of the impact of the LTNs. Although she only received a few replies they all had negative experiences to report:

- Broad Lane is losing out of area children and the childminder may have to close
- Tottenham Hale, parents are late for drop off and pick up
- Mount Pleasant, parents are facing an extra 30 minutes travel time

6.1.2 There will be a meeting on **30<sup>th</sup> January 11-12pm** with Cabinet members to discuss the issues faced. Further details available from Luisa.

**7. Future Meetings**

7.1 There will be an extraordinary meeting before 2<sup>nd</sup> February. Clerk to inform all non officer members when it has been arranged. Further, regular meetings, will be set after this meeting. **Action Clerk**

The Chair thanked everyone for attending. There being no further business the meeting closed at **2.10pm**.

**Signed:**

**Date:**

**Actions from the EYF minutes: 25<sup>th</sup> January 2023**

<b>Item</b>	<b>Action</b>	<b>By Whom</b>
5.24	To arrange an extra meeting with the Chair of School Forum	MM, SH
5.27	To circulate details of what funds remain for the current financial year	JB
7.1	To inform all non officer members of the date of the extraordinary meeting, when set	SH

## High Needs Block Committee

Draft minutes of the meeting held on  
24<sup>th</sup> January 2023 at 11am via Teams

### Schools Forum Members

Martin Doyle: Headteacher Riverside School – Chair

Sian McDermott: Headteacher Rowland Hill Nursery School and Children Centre

Melian Mansfield: Pembury House Chair of Governors

Mike McKenzie: Secondary Heads Rep. Headteacher Alexandra Park School

Will Wawn: Primary Heads Rep. Headteacher Bounds Green School, Chair, Schools Forum

Gerry Robinson: Alternative Provision

+ Kurt Hintz: CoNEL

### Also Invited

Mary Jarrett: Integrated Head of Service

Phil di Leo: Chair of Governors, The Vale

Brian Smith: Schools Finance Manager

### Attending

Robin Hindley: CoNEL

Sarah Hargreaves: Senior Governance Officer + Denotes absence

#### 1. Welcome, apologies for absence and acceptance

1.1 The Chair (Martin Doyle) welcomed everyone present to the meeting.

1.2 Apologies for lateness have been received from Will Wawn.

#### 2. Minutes of the meeting of 12th December 2022

2.1 The minutes were **agreed** as a correct record of the meeting. They will be signed and returned for safe keeping when this is next possible.

#### 3. Matters arising from the minutes

3.1 Pt 3.1 Robin reported that work continues on the Year 14 placements. There are some pupils which CoNEL can't assist with, even though they are aiming to admit students with more complex needs who are in a position to develop their skills. Some students will be passported from adult social care. *Members asked if this would include students currently attending Tree House and Ambitious for Autism.* It could do if it was appropriate. Annual reviews for post 16 transitions are undertaken by Lisa Novelli. Under the Care Act young people are assessed for adult services and identification should start in Year 9. The Code of Practice says that at age 14 planning should start for preparation for adulthood from education whether this is into further education, apprenticeships, employment etc. This helps young people and their families know what their options are.

3.1.1 It was **agreed** that a meeting would be arranged between Mary, Martin, Lisa Novelli, Kathy Mahoney (LBH) and Gavin Cox (CoNEL). **Action RH**

3.2 Pt 6.1 Mary clarified that it was the outcome of the budget re-classification exercise which would come to this group, not the definitive budget figures. These will be available once the Safety Value work has been finalised. The reclassification exercise reorganised which education budgets were covered by the HNB. For example the Hearing and visual support services will be included in the HNB and Early Help Services have been removed.

- 3.2.1 It was noted that the HNB budget recovery plan would be entirely subsumed into the Safety Value (SV) programme. There is a meeting with the DfE next week regarding progress of the SV bid. There will be 18 projects in total within SV. The Safety Valve programme was shared by Jackie Difolco at Schools Forum.
- 3.3 *Members asked how the SV programme will fit in with the HNB and SEND Board? How will the respective strategies be aligned? Who will be tracking which actions?* Mary said that SV will be overseen by the Safety Valve Board, chaired by Ann Graham. There is also a SEND Executive which is responsible for the SEND strategy for the whole borough. Details of the Safety Valve are currently embargoed but they will be shared as soon as it is possible to do so

**11.30am Will Wawn** joined the meeting.

- 3.3.1 *Members asked, in that case, what will be the role of the HNB Committee?* Mary confirmed that the HNB Recovery plan will continue to be implemented until the SV is signed off.
- 3.3.2 *Members said that they are not clear on what the HNB Committee should now be doing. Is it offering advice?* It is likely that the Terms of Reference will need to be re-visited.

**11.35am Melian Mansfield** joined the meeting.

- 3.3.3 Will the HNB be concentrating on specific strands of the SV programme?
- 3.3.4 It will be necessary to have a plan, going forward, as to how the SV programme will be reviewed and as it is solely about HNB recovery, it should come to this group.
- 3.3.5 *When is the SV programme going to be signed off?* Officially it is still late December 2022. Hopefully new details will be given at the meeting with the DfE next week. It was noted that even when it has been signed off the details will be embargoed.
- 3.3.6 It was **agreed** that an interim face to face meeting would be beneficial. **Agreed as 21<sup>st</sup> February at 10am at Riverside school.** Mary and Martin to discuss the agenda.

**Action MJ, MD**

- 3.3.7 Will to check with Ann Graham whether the SV Steering Group should be included in this meeting. **Action WW**
- 3.3.8 There needs to be further discussion as to how the HNB Committee works with the SEND Exec. Sian and Gerry sit on both groups. Mary clarified that HNB considers the funding and SEND Exec considers the strategy. The overall decisions will be made by the SV Board.
- 3.3.9 Members asked for the Terms of Reference and membership of all relevant groups. Mary said she would circulate the link from the Local Offer website which includes this information. **Action MJ-completed**
- 3.3.10 Members stressed that they were very keen to see all of the strands of the strategy joining up effectively.
- 3.3.11 The SEND Strategy and any updates will be circulated. **Action MJ-Completed**

#### **4. AOB**

- 4.1 Future meeting dates. The next meeting was confirmed as:

**21st February 2023 at Riverside School at 10am.** Invite to be sent.

**Action SH**

There being no further business the Chair thanked everyone for their attendance and closed the meeting at **12.05pm.**

**Agenda Item  
9**



**Report Status**

For information / note   
 For consultation & views   
 For decision

**Report to Haringey Schools Forum – 9th February 2023**

**Report Title: Dedicated Schools Grant (DSG) - Central School Services Block (CSSB) Update**

**Authors:**

Brian Smith  
 Interim Schools Finance Manager  
 Email: [Brian.Smith@haringey.gov.uk](mailto:Brian.Smith@haringey.gov.uk)

Muhammad Ali  
 Schools Finance Business Partner  
 Telephone: 020 8489 4491  
 Email: [Muhammad.Ali@haringey.gov.uk](mailto:Muhammad.Ali@haringey.gov.uk)

**Report authorised by:**

Neil Sinclair  
 Interim Head of Finance (People)  
 Email: [Neil.Sinclair@haringey.gov.uk](mailto:Neil.Sinclair@haringey.gov.uk)

**Purpose:**

To provide a review of the DSG Central School Services Block (CSSB) usage and the indicative 2023-24 allocation.

**Recommendations:**

1. Schools Forum to note the central retention and revised allocations of the 2023-24 Central School Services Block DSG (section 3)

**1. Introduction**

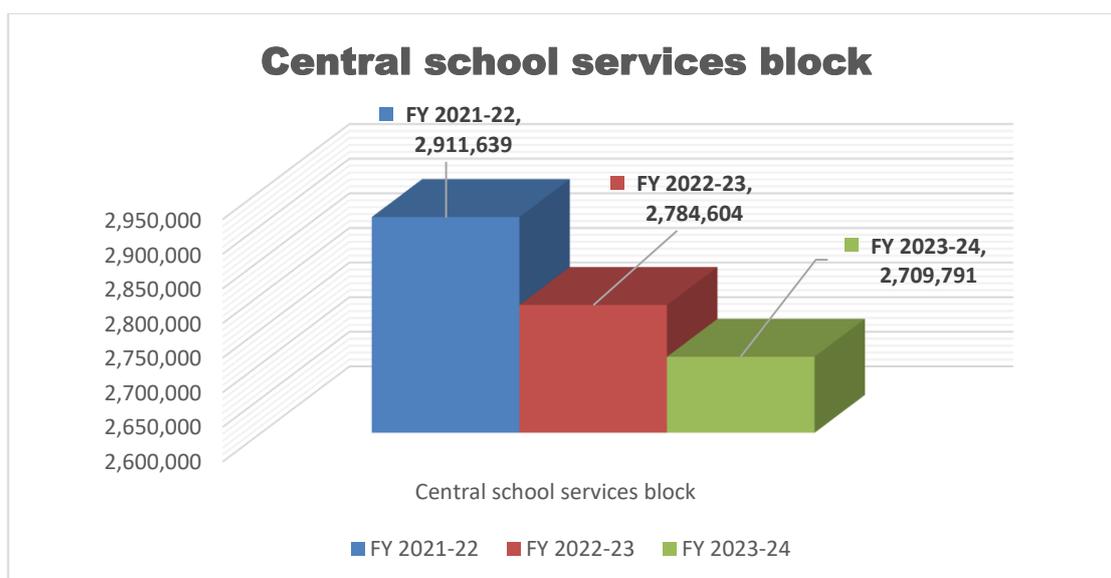
- 1.1. The Central School Services Block (CSSB) within the DSG provides funding for local authorities to carry out central functions on behalf of compulsory school age pupils in state-funded, academies and maintained schools in England.

- 1.2. The block covers the two distinct elements of:
  - 1.2.1. ongoing responsibilities which have been reduced by 2.5%, and
  - 1.2.2. historic commitments which are reduced by 20% - however, Haringey has no historic commitments.
  
- 1.3. CSSB funds local authorities for the statutory duties that they hold for both maintained schools and academies. It brings together:
  - a) Funding for ongoing responsibilities, such as admissions, previously top-sliced by each local authority from its Schools Block allocation
  - b) Funding previously allocated through the retained duties element of the Education Services Grant (ESG), and
  - c) Residual funding for historic commitments, previously top-sliced by the local authority from the Schools Block.
  
- 1.4. Further detail on CSSB block for 2023-24 can be found on the following weblink: [Central school services block national funding formula: technical note \(publishing.service.gov.uk\)](https://publishing.service.gov.uk)
  
- 1.5. This paper sets out the 2021-22 allocation and sets out Haringey's e planned expenditure for 2023-24.

**2. Central Schools Services Block**

2.1. Haringey's provisional CSSB allocations for the financial year 2023-24 is £2.710m (£2.785m FY 2022-23).

2.2. **Graph A** below demonstrates the year-on-year allocation for Haringey CSSB.



2.3. Table A below demonstrates the year-on-year reduction for Haringey CSSB.

<b>Financial Years</b>	<b>2021-22 Actual</b>	<b>2022-23 Actual</b>	<b>2023-24 Actual</b>	<b>2024-25 Estimate (-2.5%)</b>
Funding rate per pupil	£ 86.82	£ 84.65	£ 82.53	£ 80.47
Number of pupils	33,536.5	32,895.5	32,834.0	32,834.0
<b>CSSB funding allocation</b>	<b>£2,911,639</b>	<b>£2,784,605</b>	<b>£2,709,791</b>	<b>£ 2,642,152</b>
year on year reduction (%)		-4.4%	-2.7%	-2.5%
Year on year reduction (£)		-£ 127,034	-£ 74,814	-£ 67,639

2.4. **Financial year 2022-23:** The maximum per-pupil funding for ongoing responsibilities each LA received was -2.5%. Haringey has seen the funding rate reduce by 2.5% and the pupil numbers fall by 1.9% and the overall funding for Haringey reduced by 4.4%.

2.5. **Financial year 2023-24:** The maximum per-pupil funding for ongoing responsibilities each LA will receive is minus 2.5%. Haringey has seen the funding rate reduce by 2.5% and the pupil numbers fall by 0.2% and the overall funding for Haringey has reduced by 2.7%.

2.6. **Financial year 2024-25:** The maximum per-pupil funding for ongoing responsibilities each LA will receive is minus 2.5%. If the pupil numbers remain static, then this will be a cash further cash reduction of almost £68k.

### 3. **Central Schools Services Block proposed allocation 2023-24**

- 3.1. As outlined in section 2 the reduction in the CSSB grant for 2022-23 is £74,813.
- 3.2. The allocation for copyright licences for Haringey Council has gone up by £27,518 for the financial year 2023-24. The net reduction has been allocated against the line for Looked After Children Placements. The CSSB contributes towards the cost of this service and so will be a cost pressure for Haringey's General Fund of £102k.
- 3.3. Further investigation and analysis would be beneficial to understand the outputs of the different services funded and the cost drivers for the services to see if any changes to the delivery methods may release savings to help offset the future £68k reduction in grant outline in paragraph 2.6 above.
- 3.4. Further consultation with schools will inform the type and level of support desired and any room for savings or growth for the funding of each of the areas funded by CSSB.
- 3.5. It should be noted that the amounts earmarked for the HEP commissioned services funded from CSSB DSG have been held at the same level as 2021-22 when the HEP and the council entered into a further 3 year contract.

3.6. **Table B** below presents a comparison of funding allocations for planned expenditure for 2022-23 and the proposed allocations for 2023-24.

Table B: Proposed allocations of CSSB for 2023-24

Financial Years	Financial Year 2022-23		Financial Year 2023-24	
	Local Authority Managed Services	Commissioned Services	Local Authority Managed Services	Commissioned Services
Other Statutory Duties including SACRE	352,851.00	25,000.00	352,851.00	25,000.00
Statutory Education Welfare Service	172,000.00		172,000.00	
Schools Standards		273,000.00		273,000.00
<i>* Looked After Children Placements</i>	<i>636,432.73</i>		<i>534,100.00</i>	
Early Help	350,000.00		350,000.00	
Servicing of School Forum		10,000.00		10,000.00
Admissions	300,000.00		300,000.00	
Governor Support		130,000.00		130,000.00
Music & Performing Arts	168,000.00		168,000.00	
Supports Costs	192,000.00		192,000.00	
<i>* Copyright Licences</i>	<i>175,321.27</i>		<i>202,840.00</i>	
<b>Sub-total</b>	<b>2,346,605.00</b>	<b>438,000.00</b>	<b>2,271,791.00</b>	<b>438,000.00</b>
<b>Total Allocation for the Financial Year</b>	<b>2,784,605.00</b>		<b>2,709,791.00</b>	

*\*Indicates changed levels of funding from 2022-23 to 2023-24*

**Agenda Item  
10**



**Report Status**

For information/note   
 For consultation & views  
 For decision

**Report to Haringey Schools Forum – 9<sup>th</sup> February 2023**

**Report Title: Schools in Financial Difficulty Update**

**Authors:**

Brian Smith  
 Interim Schools Finance Manager  
 Email: [Brian.Smith@haringey.gov.uk](mailto:Brian.Smith@haringey.gov.uk)

Muhammad Ali  
 Schools Finance Business Partner  
 Telephone: 020 8489 4491  
 Email: [Muhammad.Ali@haringey.gov.uk](mailto:Muhammad.Ali@haringey.gov.uk)

**Report authorised by:**

Neil Sinclair  
 Interim Head of Finance (People)  
 Email: [Neil.Sincliar@haringey.gov.uk](mailto:Neil.Sincliar@haringey.gov.uk)

**Purpose:**

1. Update on Schools in Financial Difficulty.
2. Updates on Haringey support to schools.

**Recommendation:**

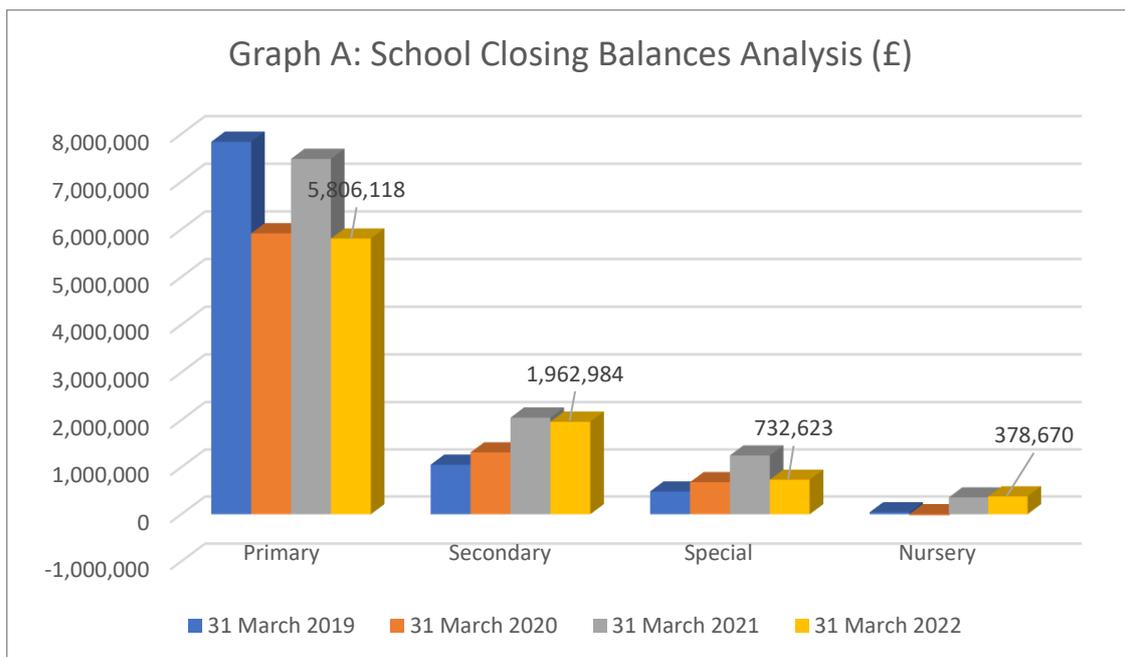
1. To note the latest number of schools with cashflow advances or licenced deficits.
2. To note the main contributory financial factors adversely affecting schools and to note the council responses.

## 1 Introduction.

- 1.1 This report provides an update on the schools' year end balances over the last 4 years to 31<sup>st</sup> March 2022.
- 1.2 The report provides an update on number of schools with a licenced deficit and cash flow advances, with the movement of the total number of deficits funded by Haringey Council.
- 1.3 The report also provides an update on the main contributory factors adversely affecting schools' finances and their ability to set and maintain a balanced budget.

## 2 Analysis of Schools balances as of 31<sup>st</sup> March 2022

- 2.1 The Graph A represents school closing balances over the last 4 years. For all school settings balances have decreased by 6% (£0.5m) since 2019. During the same period primary school balances have decreased by 26% (£1.8m) and secondary school balances have increased by 87% (£0.9m). The overall balances do not show that more primary schools now have depleted balances, and 15 have gone into deficit.



- 2.2 The Table A represents number of schools with cashflow advances or licenced deficits over the last 5 years.

**Table A: Number of Schools with Loan/Licenced Deficits from 2018/19 to 2022/23**

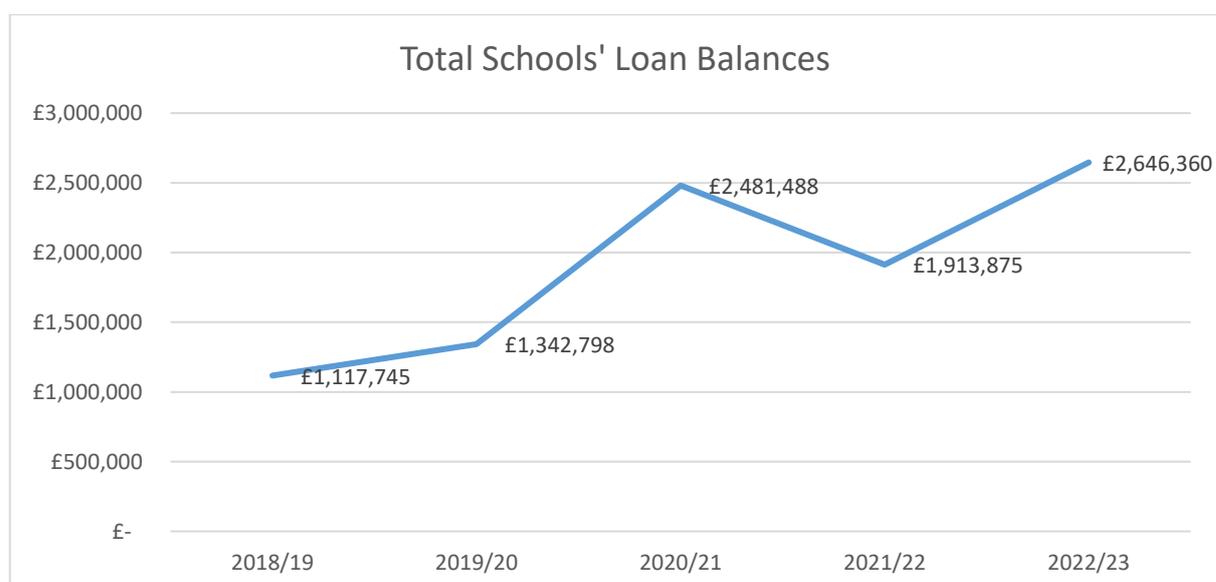
No of Schools	2018-19	2019-20	2020-21	2021-22	22-23 (Forecast)
Primary	6	8	15	15	14
Other	5	3	2	2	2
<b>Total</b>	<b>11</b>	<b>11</b>	<b>17</b>	<b>17</b>	<b>16</b>

- 2.3 For the year 2022-23, 3 schools are forecasted to finish paying off their loans; 2 new schools received loans; 3 schools had no changes to their repayment profile and 11 schools increased their borrowing.
- 2.4 The following Table B represents the 2022-23 year end number of schools with cashflow advances or licenced deficits and the total amount of loans funded by Haringey Council:

**Table B: Number of Schools and Loan/Licenced Deficits movements 2022/23**

Licenced Deficit	No of Schools	Opening Balance 1 April 2022	Additional loans as at 31 December 22	Forecast Repayment	Forecast Loan Close Balance
Primary	14	1,536,794	1,438,693	-643,403	2,332,084
Other	2	377,081	225,000	-287,806	314,275
<b>Total</b>	<b>16</b>	<b>1,913,875</b>	<b>1,663,693</b>	<b>-931,209</b>	<b>2,646,360</b>

- 2.5 The following Graph B shows the total loans and licenced deficits funded by the Haringey Council:

**Graph B: Total amount of Loan/Licenced Deficits 2018/19 to 2022/23**

- 2.6 Where the school submits a deficit budget, the chair of governors and schools headteachers will formally notify the council of their intention to apply for a Licensed Deficit. A meeting will be arranged with the schools to review the school's deficit with school required to submit a deficit recovery plan to ensure that measures are in place to reduce the deficit.
- 2.7 Schools with deficits are recorded on the Council's risk register and discussed as part of the Schools Improvement Management Group (SIMG) meeting to ensure that there is an appropriate level of support being given to school by the council. The average deficit has increased from £100k in 2018-19 to £165k in 2022-23.
- 2.8 Strategy for supporting schools
- Training Schools Business Managers on how to manage their budget effectively.
  - Schools with a deficit are required to submit a deficit recovery plan, which will be supported by the Council.
  - Submission of quarterly budget monitoring reports along with full set of accounts.
  - Cash flow forecasts.
  - Indicative Budget templates and training for schools and governors.
  - Development of a school's finance traded service to support schools in need of financial management support.
  - Schools in deficit to go through School Resource Management Advisor programme (SRMA) funded by the DfE or by the school.
  - Sign posting to procurement frameworks e.g. Crown Commercial Services
  - Future recruitment oversight by council Finance and HR teams for maintained schools
- 2.9 Where schools are unable to manage their finances by way of a deficit reduction plan with the support and guidance provided, Haringey may be required to exercise its responsibility to intervene and remove financial delegation. This would be considered as a last resort.
- 2.10 However, it is Haringey's intention to provide more proactive approach to schools in providing support and guidance to financial management.

### **3 School Resource Management Advisory (SRMA) Programme**

- 3.1 Haringey council working closely with the DfE on SRMA programme during the financial year 2020-21, 2021-22 and 2022-23. Nine Haringey schools have gone through the SRMA process. There are a further two schools signed up for the programme during the current financial year.
- 3.2 Schools supported by the programme would be able to achieve:
- Financial assurance in their annual budget.
  - Ensuring the LA and school are aware of their budget inefficiency and highlight areas for further investigation and analysis.
  - Supporting schools with the DfE approved procurement framework to help delivery the value for money.

- 3.3 The LA and schools found the SRMA programme effective, giving schools more insight into new ideas for further exploration as part of their overall financial responsibilities. Our aim is that schools in financial difficulties will go through the programme and implement an Integrated Curriculum led financial planning process which will help schools in creating their own deficit recovery plan.
- 3.4 Schools applying for a licenced deficit will be required to go through SRMA programme which is funded by the DfE when they lead or can be procured independently and funded by the school budget.
- 3.5 DfE recognised the efforts made by the school's finance team in supporting schools with the SRMA work and Haringey have become part of a case study for the DfE.

## **4 Schools Finance Training Session**

- 4.1 Haringey Schools finance team will continue to run regular workshops and training sessions from 2023-24 for school business managers, headteachers and input to Governor training.

## **5 Financial pressures facing schools**

- 5.1 There are several common factors affecting schools:
- 5.2 Falling pupil numbers – reduced birth rates and migration have affected not only reception intake but smaller class numbers across all year groups, particularly in primary schools. Reviews of staffing to pupil ratios is necessary to ensure a sustainable staffing structure is in place. Going through an SRMA review gives assurance to check the school's structure best suits forecasted pupil numbers. Overall, Haringey has lost 62 pupils from the October census. This is made up of an overall increase in Secondary pupil numbers of 123 and a reduction in primary school numbers of 185. Hence, some primary schools are particularly badly affected and this has resulted in a drop in funding in excess of £100k. The council will work with the affected schools to help ensure they have plans in place to make the necessary changes to set balanced budgets. The council is working with schools and the DfE to reduce the number of PAN form entries.
- 5.3 Reduced income from school activities. It is recognised that reduced lettings and cost pressures on organised activities has impacted on the amount of income that schools receive compared to pre-Covid times.
- 5.4 Rising food and utility costs – these are the main inflationary factors facing schools. Ensuring that the best rates are obtained during the procurement process is essential for schools. The Council will be hosting various webinars with the ESFA for schools on procurement from April 2023 onwards.
- 5.5 Senior Leadership Team (SLT) salary costs – It is recognised that some members of schools' SLT's are paid at higher rates than warranted by their school size, and the number of such schools will increase where there has been a PAN reduction. This has impact on schools' salary costs. For all the schools in Haringey excluding academies and free schools, the council facilitates a Restructure and Scrutiny panel which offers peer and council review of restructuring proposals. Where the restructure contributes to overall savings to address deficits, the council currently helps with redundancy costs (pension costs are met by the school).

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**Agenda Item  
11**



**Report Status**

For information/note   
 For consultation & views  
 For decision

**Report to Haringey Schools Forum – 9 February 2023**

**Report Title:** Report on the Restructure and Scrutiny Panel

**Author:** Nick Hewlett Interim Assistant Director Schools and Learning

Contacts

Tel: 020 8489 2145

Email: [nick.hewlett@haringey.gov.uk](mailto:nick.hewlett@haringey.gov.uk)

**Purpose:** To report to Schools Forum on the work of the Restructure and Scrutiny Panel which schools can approach to agree any projected redundancy costs.

**Recommendations:** This report is for noting the work of the Restructure and Scrutiny Panel and the proposed revision to the criteria for paying redundancy costs.

## 1. Introduction

- 1.1. Section 12 of the Financial Scheme of Delegation for Schools reflects the need for the Local Authority to, among other things:
  - appropriately and robustly challenge restructure proposals that have redundancy implications.
- 1.2. The report made a recommendation to:
  - agree amendments to section 12 of the Financial Scheme of Delegation to reflect increasing redundancy costs to the Local Authority (LA).
- 1.3. The primary legislation relating to redundancy in community and voluntary aided (VA) schools is set out in section 37 of the Education Act 2002 which makes clear that decision-making responsibility in securing the termination of employment contracts for teaching and

support staff in schools through redundancy lies with the governing body.

- 1.4. The Local Authority's role in consideration of staff redundancy is only in making decisions about funding to support any such proposal.
- 1.5. Section 37 of the Act makes it clear that the costs incurred in respect of securing the dismissal of staff through redundancies shall not come from the school's delegated budget unless the Local Authority has good reason for refusing to fund all or part of the costs. 'Good reason', while not defined, can include that the LA believes that the proposed redundancy was unnecessary, efforts to secure redeployment were not adequately explored, where payments are too high or if the school holds a surplus revenue budget which could reasonably be used to fund the additional costs.

## 2. The Panel and outcomes

- 2.1. The panel convenes once a week in term time to consider any restructuring proposals from our community and VA schools. The panel is chaired by the Assistant Director for Schools and Learning and currently includes: one primary Headteacher, one secondary Headteacher, the Chief Executive of Haringey Education Partnership and Council officers from schools finance and HR.
- 2.2. Currently there is a vacancy for one Primary Headteacher, and after discussion with panel members it was decided to seek out further members. This may include another secondary headteacher and a School Business Manager. This would strengthen the panel's expertise and ensure that there were enough panel members if someone was absent.
- 2.3. Below (Table 1) is an example of how the panel has determined applications to the panel in the last financial year.

**Table 1 - summary of applications to Panel in the last financial year (22-23)**

Panel meeting Date	Financial year	School Name	Amount Requested
26/04/2022	22-23	Primary	28,402.32
26/04/2022	22-23	Primary	58,946.57
28/06/2022	22-23	Primary	84,562.95
28/06/2022	22-23	Primary	99,259.29
18/10/2022	22-23	Primary	TBC
22/11/2022	22-23	Primary	92,003.58
06/12/2022	22-23	Primary	90,780.00

- 2.4. The panel provides challenge and advice to schools works to ensure that schools have considered all possible alternatives and is a fair process. The panel recognises the challenges that schools are facing with falling rolls, the cost of living and growing expenditures which force schools to make the decision to think about restructuring to keep the budget from going into a deficit.
- 2.5. Each restructure proposal has been accepted but generally with additional comments and work that needs to be done to ensure that every criteria has been met.
- 2.6. Schools will need to consider the depth of the restructure plans. Many schools are restructuring support staff, office staff, catering staff and site management. These plans, although providing savings, will not affect the long term challenges schools are facing. Schools need to try and consider the more challenging issue of expensive teaching staff and senior management structures.
- 2.7. Income generation will be a key factor for schools in the future. Some schools will not be able to rely on pupil numbers to keep them from considering possible restructures. Many schools are using the school buildings as possible rental income and we will work with schools to look at these different options.
- 2.8. Haringey Schools HR with the support from panel members have been advising school on their submissions, however Haringey's HR can only give detailed advice to schools have signed up to the traded service offer. Schools need to approach their own HR provider before they approach the panel with their proposal.

### **3. Conclusion**

This report outlines the purpose and remit of the Restructure and Scrutiny Panel. It provides an overview of the last financial year of Panel applications and indicative costs to the LA of redundancy costs.

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**Agenda Item  
12**

**Report Status**

For information/note   
 For consultation & views  
 For decision

**Report to Haringey Schools Forum – 9<sup>th</sup> February 2023**

<b>Report Title: The Over Allocation of Early Years DSG Deprivation Funding</b>
<b>Author: Kevin Taggart- Head of Service - Children’s Commissioning</b>
<b>Contact: Kevin.Taggart@haringey.gov.uk</b>
<b>Purpose:</b> <ul style="list-style-type: none"> <li>• To provide an overview of the Early Years DSG allocation for 2022 – 2023.</li> </ul>
<b>Recommendations:</b> <ul style="list-style-type: none"> <li>• This report is for information only.</li> </ul>
<b>Date</b> <ul style="list-style-type: none"> <li>• 9/2/2023</li> </ul>

**1 Overview**

Errors have been identified in the underlying calculations used for the distribution of the Early Years Dedicated Schools Grant Funding Block (EY DSG) for the financial year 22/23.

This has resulted in an overallocation of the deprivation element of the funding that has then been distributed to all settings providing education to 3- and 4-year-olds in Haringey.

The overallocation is more than £1m and will result in a corresponding overspend in the EY DSG Funding Block. However, the precise level of overallocation will not be known definitively until the end of March 2023.

The council has a statutory obligation to maintain a balanced budgetary position for the EY DSG Funding Block. Therefore, it has had to identify a mechanism that will allow it to operate within a balanced financial envelope.

## 2 What has happened?

- The EY DSG Funding Block for **ALL 3- and 4-year-olds** has been distributed for the financial year 22/23 on the following basis:
  - Base rate- £5.65 p/h
  - Deprivation supplement of £0.37 p/h
  - **Total hourly rate £6.02 p/h**
- This has resulted in the hourly rate of £6.02 being paid to **ALL settings** providing education to 3- and 4-year-olds rather than a base rate of £5.65.
- However, the deprivation element of £0.37 should only have been paid as a supplement to those settings providing education to 3- and 4-year-olds **eligible for Early Years Pupil Premium (EYPP)**.
- Universal application of the deprivation supplement has resulted in an overallocation of funding of more than £1m being made to **ALL settings** providing education to 3- and 4-year-olds.
- This error was only identified when reviewing and calculating the indicative budgets for the forthcoming financial year, in early January 2023.

## 3 Constraints

- The council has a statutory obligation to maintain a balanced budgetary position for the EY DSG Funding Block.
- 12 schools are already experiencing financial pressure due to a previous overallocation of funding for 2-year-olds made in 2021-22.
- The overallocation of funding for 2-year-olds has had to be reclaimed from settings to comply with the funding conditions set by central government. Any additional claw back request would further increase financial pressures on these settings.
- Local Authorities are unable to amend the in-year hourly base rate without the approval from the Secretary of State for Education.

## 4 What are we doing as a result?

- Given the constraints and pressures identified above, Haringey **will not** clawback the overpayment made for 3- and 4-year-olds. It acknowledges the additional financial pressures and disruption this would cause **all** providers.
- An unallocated amount of £344,920 from 2021-22 was reported at the school forum meeting in January 2023. To achieve a balanced budgetary position, this is now required to partially offset the overallocation.
- In addition, the unallocated amount of £879,000 rolled forward from 2020-21, will also now be required to offset the overpayment and achieve a balanced budget position for the EY DSG Funding Block
- All projects proposed by the Early Years Working Group (EYWG) remain under consideration, with officers actively seeking funding from other sources to ensure momentum is not lost nor the investment in EY provision.

Breakdown of the projects proposed:

Activity	Budget request	Proposed Changes / Action	Funding identified	Impact	Source / Status
Work with 3 local community groups who are under achieving	£75,000	Reduce scope of work to 2 community groups.	£20,000	Reduced amount of engagement resulting in reduced take of EY offer	Family Hubs project
Acknowledgment to settings	£13,000	No longer required	£0	None	N/A
Increase the number of free for 2 places	£61,000	Reduce the scope of this project	£29,000	Less ability to engage, train and manage	Family Hubs project
Acknowledgment to settings (nursery)	£283,000	No longer required	£0	None.	N/A
Employment of a community worker	£25,000	Employment of a community worker	£25,000	None	Family Hubs project
Promotion of free for 2 places via Children's centres	£23,000	Do not proceed	£0	Less awareness	N/A
Contingency	£13,000	No longer required	£0	Risk of overpayment	N/A
Development of the Universal pathway in SLCN	£234,000	Reduce the number of staff from 4 to 2	£0	Reduced SLCN offer	Bid submitted to ICB NCL
Resources for settings who adopt training	£9,300	Remove incentives	£0	Reduced SLCN offer	None
Backfill of PVI staff to attend training	£39,000	No changes	£39,000	Reduced take up of training	None
Resources to nurseries that take up training for community champions	£77,700	No changes	£0	Reduced SLCN offer	None
Changes in Deprivation funding	£26,000	No longer required	£0	No longer required	N/A

As shown in the table above, to date funding has been identified through the Family Hub budget to support:

- Targeted community groups
  - Recruitment and training of parent champions
  - Promotion of the Family Hub offer
- Confirmation of actual unallocated funds will be known at the end of March 2023.
  - Once known, we will consult on how any unallocated funding can be used to best meet the aims of the projects previously proposed by the EY Working Group.

## 6. Moving forward

- The Assistant Director (AD) of Commissioning, will look into the reasons for the errors and ascertain how the errors in overallocation occurred. The AD needs to fully understand what has happened to ensure this situation cannot be repeated going forward.
- A review of the current end to end financial processes is being undertaken which will result in the development and embedding of new policy and procedures, with system gateways being introduced to ensure that mistakes like this do not happen again.
- A Risk Assessment will also be undertaken by officers to understand the impact of the correction in hourly rate on providers.
- The CYP Programme & Commissioning teams are being restructured into a new unified service under a dedicated Assistant Director and moved into Children's Services (from Adult's Services) and brought under the oversight and governance of the Director of Children's Services.
- New internal governance & reporting systems are being introduced to ensure compliance and management oversight at all stages of the process.
- Monthly dashboards will be produced and presented to Haringey's Children's Departmental Management Team, chaired by the DCS to track, and monitor progress and input any measures required to ensure early years sufficiency and, best value.

**Agenda Item  
12**



**Report Status**

For information/note	<input checked="" type="checkbox"/>
For consultation & views	<input type="checkbox"/>
For decision	<input checked="" type="checkbox"/>

**Paper for Schools Forum Meeting – 9th February 2023.**

**Report Title:** DSG Early Years Funding Budget Allocation 2023-24 (indicative funding)

**Author:** Julia Bleet Early Help Commissioning Manager

**Contact:** 0208 489 3631 Email: Julia.Bleet@haringey.gov.uk

**Purpose:**

1. To provide Schools Forum with an overview of the Early Years Budget Allocation for 2023-24.
2. Seek a decision on the model of distribution for early years deprivation funding for 2023-24.

**Recommendations:**

3. To use the funding formula detailed in option 1 to provide deprivation funding for ALL 3- & 4-year-olds

**1. Introduction**

**1.1.** The purpose of this paper is to provide Schools Forum members with an overview of Haringey's indicative early years DSG block for the 2023-24 financial year. The paper sets out the elements that make up the early years block.

**1.2.** It should be noted that these allocations are indicative subject to in-year adjustment in July, based on pupil numbers from the January 2023 census, and therefore, final allocations will not be known until July 2024 following the January 2024 census.

## **2. Early Years DSG Block Funding**

**2.1.** The Early Years Block is provided to the Council in order to meet its statutory duties under the Childcare Act 2006, and is expected to fund provision for:

### **2.1.1. 2-year-olds**

Haringey are provided with an indicative allocation with a set hourly rate by the DfE, of which 100% is passported through. This funding provides 15hrs of free early education for eligible children who meet the criteria.

### **2.1.2. 3- & 4-year-olds**

Funding for this provision is broken down along the following lines:

- The Teachers Pay and Pension Grant (TPPG),
- A maximum of 5% centrally retained funding for the LA
- Supplement funding, which includes:
  - Deprivation (mandatory supplement)
  - Rurality or sparsity (discretionary supplement)
  - Flexibility (discretionary supplement)
  - Quality (discretionary supplement)
  - English as an additional language (EAL) (discretionary supplement)
- An hourly base rate of funding for all 3- & 4-year-olds across all providers

### **2.1.3. Early Year Pupil Premium (EYPP)**

This is provided by DfE for all 3- & 4-year-olds who take up the 'universal' 15hrs and are eligible for EYPP. It is paid as a "top up" to the hourly base rate for the hours attended.

### **2.1.4. Disability Access Fund (DAF)**

Paid for children eligible for Disability Living Allowance and paid annually to an individual setting as a lump sum. If a child moves setting the funding does not follow the child.

### **2.1.5. Maintained Nursery School (MNS)**

Haringey are provided with an indicative amount of funding for the MNS (Woodlands Park, Rowland Hill and Pembury). This is paid monthly and the Teachers Pay and Pension Grant (TPPG) for MNS is included within this funding line as of April 2023.

## **3. Additional SEND responsibilities**

**3.1.** Haringey has an Early Years Inclusion Fund to support 3 & 4-year-old children with special educational needs (SEND) who are below the threshold for an Education, Health and Care Plan (EHCP), enabling them to access their free entitlement.

**3.2.** Haringey also has a SEND inclusion fund to support 2-year-olds with special educational needs below the threshold for an EHCP, enabling them to access their free entitlement. This funding is called Pathways to success.

**3.3.** Both SEND funding streams are provided directly from the DSG High Needs Block.

#### 4. Early Years DSG Indicative Budgets 2023-24

4.1. In December 2022, Haringey Council received notification of its allocation for the Early Years DSG block 2023 -24.

4.2. The allocation is indicative and will be subject to an adjustment by DfE in July 2023, this will be based on January 2023 census data and again in July 2024 based on January 2024 census data.

4.3. Haringey's Indicative DSG Early Years Allocation for 2023-24 is:

Funding stream	2023-24 Funding allocation (£m)
2-Year-Old Offer	£2,610,867
3- & 4-Year-Old Universal Free Entitlement (15hr)	£12,568,762
3- & 4-Year-Old Extended Free Entitlement	£4,164,705
Early Years Pupil Premium	£145,601
Disability Access Fund	£91,908
Maintained Nursery Schools	£1,469,415
<b>Total</b>	<b>£21,051,258</b>

4.4. The 2023-24 indicative funding translates into rates per hour / per setting of:

Funding stream	2023-24 Funding allocation (£m)	Rates payable
2-Year-Old Offer	£2,610,867	£6.63 p/h
3- & 4-Year-Old Funding	£16,380,326	TBC
Early Years Pupil Premium	£145,601	£0.62 p/h
Disability Access Fund	£91,908	£828 p/a
Maintained Nursery Schools	£1,381,042	£460,347 per MMS
TPPG*	£441,514	
<b>Total Funding from DfE for EY Block</b>	<b>£21,051,258</b>	
<b>Rates published by DfE do not include provision for the items below, these are deducted prior to calculation of the base rate</b>		
Deduction of 5% retained funding from 3- & 4-year funding block**	£819,016	
Deduction of Quality Supplement from 3- & 4-year funding block***	£76,000	
<b>Actual funding available for 3- &amp; 4-year-old settings after deductions</b>	<b>£15,485,310</b>	

#### \*Teachers' Pay and Pension Grant (TPPG)

- Passported via LA as part of the following funding lines:
  - Maintained Nursery Schools (MNS) - £88,373
  - Provision for 3- & 4-year-olds - £353,141

- TPPG is deducted before calculation of 5% centrally retained funding.
- 100% of the TPPG will be passported to schools and MNS.

### **\*\*5% Centrally Retained Funding**

- The indicative funding for 2023-24 is £819,016.
- This funding is used to pay for staff working to meet the early years statutory duties.
- These include managing the Early Years DSG funding block, ensuring quality provision, ensuring sufficient childcare, a Family Information Service and early childhood services.

<b>Allocation of 5% Centrally Retained Funding</b>	<b>2023-24</b>
Early Years compliance, administration, and sufficiency	£347,706
Early Years Quality and Advisory Service	£471,310
<b>TOTAL</b>	<b>£819,016</b>

### **\*\*\* Quality supplement**

- £76,000 to be used to provide setting to setting support.
- Development of Peer to Peer support links between settings that are rated by Ofsted as being Outstanding, Strong or Good with settings requiring support.

## **5. Deprivation supplement - options going forward.**

**5.1.** Deprivation is a compulsory supplement that Local Authorities must make as part of the 3- & 4-year-old funding.

**5.2.** There are two options for consideration as to how the allocation of the deprivation supplement to providers can be made:

### **▪ Option 1**

This option would provide deprivation funding for **ALL** 3- & 4-year-olds - as is the case in 2022-23.

<b>Deprivation funding of 0.37p/h for every 3- &amp; 4-year-old</b>	
Deprivation rate p/h	0.37p p/h
Eligibility criteria	all 3- & 4-year-olds would receive this funding
Indicative deprivation budget	£1,005,095
Contingency	£62,000
Base rate p/h	£5.31 p/h
Rate inclusive of deprivation p/h	£5.68 p/h

### **▪ Benefits**

- All 3- & 4-year-olds will be funded at a rate of £5.68 per hour.
- A simpler model. Ensuring administration and processing of the funding will be passported in a timely and transparent manner.
- This option ensures all settings will receive the maximum funding available from the 3- & 4-year-old allocation

- Transparent model to budget and forecast for both the Local Authority and childcare providers as it is a fixed hourly rate for all settings.

▪ **Risks**

- This deprivation funding model does not offer a targeted approach to addressing deprivation factors.
- Changes in the funding model could result in financial pressures on providers, resulting in a reduction in sufficiency of provision in Haringey.
- Impact on those employed in the sector in Haringey, (reduced hours and or redundancy)

▪ **Option 2**

This option would only provide deprivation funding for 3- & 4-year-olds that **are eligible for EYPP**.

<b>Deprivation supplement of £0.40 p/h to the hourly base rate for only the children eligible for EYPP</b>	
Deprivation rate p/h	0.40p p/h
Eligibility criteria	3- & 4-year-olds who qualify for EYPP
Indicative deprivation budget	£88,764
Contingency	£88,764
Base rate p/h	£5.64 p/h
Rate inclusive of deprivation p/h for those eligible for EYPP	£6.04 p/h

▪ **Benefits**

- Settings with children who qualify for EYPP will benefit from the higher funding rate.
- This deprivation funding model will offer a targeted approach to addressing deprivation factors.
- Children currently taking up the Free For Two funding may benefit from having EYPP and the added deprivation funding when they turn 3.
- It will incentivise settings to have difficult conversations with parents/carers and potentially increase the uptake of EYPP.

▪ **Risks**

- Settings with children who are not eligible for EYPP funding will see a reduction in deprivation funding.
- Introduction of a two-tier funding model creating inequality between settings
- Changes in the funding model could result in financial pressures on providers, resulting in a reduction in sufficiency of provision in Haringey.
- Increased risk for those employed in settings where there are no, or a very low percentage of children qualifying for EYPP (risk of reduced hours and or redundancy)

**6. Recommendation for the allocation deprivation supplement**

**6.1.** It is recommended that for 2023-24 Option 1 is used for the allocation of the deprivation supplement.

6.2. This will ensure equitable distribution of deprivation funding for all early year's settings in Haringey.

<b>Deprivation funding of 0.37p/h for every 3- &amp; 4-year-old</b>	
Deprivation rate p/h	£0.37 p/h
Eligibility criteria	all 3- & 4-year-olds would receive this funding
Indicative deprivation budget	£1,005,095
Contingency	£62,000
Base rate p/h	£5.31 p/h
Rate inclusive of deprivation p/h	£5.68 p/h

6.3. This includes a contingency for any cost pressures, once end of year financial records have been reconciled we will consult on how to allocate any remaining contingency funding.

6.4. For financial year 2024-25 we will review the early years funding formula and how it is best used to target children in deprivation.

## 7. Points to note.

### A. Teachers Pay and Pension Grant (TPPG)

- Payments will be made on the following basis:
  - April 2023 based on an indicative allocation.
  - October 2023 based on an adjusted allocation from DfE funding allocated in July 2023
  - July 2024 Following the final adjustment for 2023-24 being released by DfE.

### B. 2-year-old funding rate

- Has increased from last year by £0.60 p/h
- The new rate of funding is now £6.63 p/h
- This increase will enable sustainability across the 2-year-old market.

### C. Early Years Pupil Premium

- Has increased by £0.02 p/h
- New rate is £0.62 p/h in addition to the 3- & 4-year-old base rate.

### D. Disability Access Fund

- Has increased by £28 p/a
- Annual rate is £828 per child.

<b>Schools Forum Workplan 2022-23</b>						
<b>Date of meeting</b>	<b>Agenda item</b>	<b>Report</b>	<b>Report Author (s)</b>	<b>Final report deadline</b>	<b>Pre-meeting date</b>	<b>For noting/ Decision</b>
<b>13 July 2023</b>	Dedicated schools budget / DSG outturn 2022-23	Report	Brian Smith/Muhammed Ali	05 July 2023	27 June 2023	For noting
	Outcome of internal audit programme 2022-23	Report	Minesh Jani/Vanessa Bateman	05 July 2023	27 June 2023	For noting
	DSG/HNB Recovery Plan/ Safety Valve	Report	Mary Jarrett/Brian Smith	05 July 2023	27 June 2023	For noting
	Update from SB working party (if required)	Minutes & Report (if required)	Will Wawn	05 July 2023	27 June 2023	For noting
	Update from High Needs working party	Minutes from previous meeting	Martin Doyle	05 July 2023	27 June 2023	For noting
	Update from Early Years working party	Minutes from previous meeting	Melian Mansfield	05 July 2023	27 June 2023	For noting
	Forum membership report	Report	Anne Etchells/corinne David	05 July 2023	27 June 2023	<b>Decision</b>
	Review terms of reference	Report	Anne Etchells/corinne David	05 July 2023	27 June 2023	<b>Decision</b>
	Written update on LTNs	Report	ADSL / ZB	05 July 2023	27 June 2023	For noting
	Agree SF meeting dates for 23/24	Report	Will Wawn/Corinne David	05 July 2023	27 June 2023	<b>Decision</b>

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